

## Conversion to PDF

If you don't have any software to convert your CV from Word format to PDF format, you can follow the steps below to convert your CV to PDF version.

1. Go to <https://www.freepdfconvert.com/>
2. Click "Select file" and select your CV in .doc or .docx format.

The screenshot shows the top navigation bar with 'PDF Converter' and 'Sign In' and 'Membership Sign Up' buttons. Below the navigation bar, there are tabs for 'PDF Converter', 'PDF to Word', 'PDF to Excel', 'PDF to Powerpoint', and 'PDF to Image'. The main heading is 'Convert Word, Excel, PowerPoint, Images and other files to PDF'. The interface is divided into four steps: 1. Select file or url, 2. E-mail converted file to: (Optional), 3. Convert to: (PDF (pdf) dropdown), and 4. Start conversion (Convert button). The 'Select file' button in step 1 is highlighted with a red box.

3. Click "Convert" once you have chosen the file. Your file will be processed.

This screenshot shows the same interface as the previous one, but now a file named 'Template Indonesian.docx' is selected. Below the file name, there is a 'Ready' status indicator. The 'Convert' button in step 4 is highlighted with a red box.

4. Click the "Download" button to download the PDF file. This is the PDF document that you need to upload to Jobs.ID as CV in your profile.

This screenshot shows the same interface, but now the file is 'Template Indonesian.pdf' and its status is 'Converted'. The 'Download' button in step 4 is highlighted with a red box.

5. If you need to convert more than one file in 30 minutes time, you can register an account and use the service with unlimited conversion count.